Board of Trustees
Mark Franey
Tanya Gordon
Mark Vasquez
Eugene Butticci

Barstow Cemetery District
Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.barstow.cemsites.com
(760) 256-2797 Office / (442) 309-0038 Cell

OPEN TO THE PUBLIC

Ashley Tarpley,
General Manager

BOARD OF TRUSTEES

Regular Meeting Agenda
Wednesday November 18, 2026, 4:00 p.m.

CALL TO ORDER:

ROLL CALL:

- ☐ *Mark Franey*
- ☐ *Tanya Gordon*
- ☐ *Mark Vasquez*
- ☐ *Eugene Butticci*

PLEDGE OF ALLEGIANCE:

PARTICIPATION IS INVITED: *Members of the public are encouraged to participate in Board meetings. If you wish to be heard on any item(s) on the Agenda, including Public Comments, please indicate so by filling out a Speaker Request Card and handing it to the General Manager prior to the start of the meeting.* ***Each Speaker is limited to three minutes.*** *All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Comments may also be submitted to the Board of Trustees by e-mail to gmbarstowcem@gmail.com. If special accommodations are required, 48 hours notice must be given to the General Manager.*

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: *This is the time for members of the Board of Trustees to call for rearranging the order of the Agenda, adding items to or removing items from the Agenda, or removing items from the Consent Calendar for discussion and/or separate action. Items may only be added to the Agenda as allowed by State Law, including Government Code Section 54954.2(b) or (b)2.*

GENERAL MANAGER REPORT:

The General Manager will provide an overview of financials, announce upcoming events, and report on Cemetery activities since the last meeting.

PUBLIC COMMENTS: *This is the time and place for the General Public to address the Board of Trustees on issues within the District's jurisdiction that are* ***NOT*** *on the Agenda.* ***Each Speaker is limited to three (3) minutes.*** *The Board of Trustees is prohibited by State law from acting or discussing items not included on the Agenda.*

CONSENT CALENDAR:

1. **MINUTES REGULAR MEETING – October 21, 2026, 4:00 P.M.**
Recommended Action:
Approve Minutes as presented.

Motion to approve Minutes as presented:
Second:
All in favor:

BUSINESS / ACTION ITEMS:

2. **AWARD CONTRACT FOR VETERANS SECTION LANDSCAPE PROJECT.**
Recommended Action:
Award bid to lowest bidder Kormex Construction.

Discussion:

Motion to award bid for Veterans Section Landscape Project:
Second:
All in favor:

BOARD OF TRUSTEES REPORTS / COMMENTS:

CLOSED SESSION: None.

ADJOURNMENT:

The next meeting of the Board of Trustees will take place on December 16, 2026, at 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

NOTICE:
I, Ashley Tarpley, General Manager of the Barstow Cemetery District, do hereby declare that a copy of the foregoing Agenda was posted on the Cemetery website at www.barstow.cemsites.com and at the District office at 37067 Irwin Rd, Barstow, CA 92311 for public review.

Date: November 18, 2026

From: Ashley Tarpley, General Manager

To: Barstow Cemetery District Board

Subject: Agenda Item - General Managers Report

General Managers overview of financials, announcement of upcoming events, and brief report on activities of staff since the last meeting.

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*The General Manager report will consist of the following items. These items are subject to change or update. It is the intention of the General Manager to give a small report on each of these items some in more detail than others. *

- Monthly Interments:
  This will include the number of interments including cremations and full burials.

- Grants:
  This will include announcements of current grants received as well as other grant opportunities.

- Landscaping Project:

This will include overview of work that has been accomplished most recently and what the plan will be continuing.

Subject: Agenda Item - AWARD CONTRACT FOR VETERANS SECTION LANDSCAPE PROJECT

General Managers recommendation for the bid to be awarded.

The General Managers recommendation is to award the bid to Kormex Construction. This recommendation is based on the fact that Kormex was the lowest bid. They have also worked with the Cemetery on a similar project before, instilling confidence and a promise of quality of work to be received.

4. Equipment or Services

Equipment is company-owned or rented locally: skid steer, walk-behind roller, plate compactors, trencher, mixer, hammer drill and water trailer. Ready-mix concrete is delivered by a local supplier.

Requested from Barstow Cemetery District

Item	Reason
Colored fines (DG), delivered and stockpiled on site	Owner-furnished per the scope; we place, water and compact
Designated on-site area for excavated soil	Spoils stay on cemetery property, no export
Water at a nearby hose bib or hydrant, at no cost	DG compaction, concrete curing and cleanup
Point of connection for the future irrigation line at the monument area	Tie-in for the new capped line
Advance notice of services and burials	So crews can pause or relocate
Access for trucks and equipment, and a small staging area	Deliveries and daily equipment parking

5. Cost Proposal Summary and Breakdown

Our lump sum price for the complete scope is **$163,500**, broken down by the tasks in the RFP scope of work.

Item	Scope task	Price
1	Add cement curbing to close off section	$8,374
2	Excavate approximately 5" of soil; spoils left on site	$22,370
3	Add irrigation and water lines – future line along the west wall, fed from monument area	$4,869
4	Straighten and align headstones in place with care	$18,214
5	Build block wall to even height and stucco, with finished cap	$49,820
6	Backfill approximately 3" of decomposed granite (District-furnished colored fines)	$15,723
7	Properly water and compact decomposed granite	$10,807
8	Remove and replace existing concrete walk and extend to block wall	$9,478
9	Mobilization, layout, protection, supervision and general conditions	$23,845
	Total lump sum	**$163,500**

What the price includes: all labor at DIR prevailing wage by craft, with certified payroll to Golden State Labor Compliance; materials and sales tax; equipment, trucking and fuel; mobilization; on-site supervision; insurance; payment and performance bonds; overhead and profit. Each task price carries its share of overhead and profit.

Other contributing expenses: none beyond the items above. A payment bond is required for public works over $25,000 (Civil Code §9550); payment and performance bonds for 100% of the contract are included in the price.

6. Licensing and Bonding

Jergensen Concrete, Inc. holds the licenses and registration needed for this work.

Kormex Construction, Inc.
2324 So. Vineyard Avenue Suite K, Ontario, California 91761 Phone No. (909) 218-5700 Fax No. (909) 218-5701

FINANCIAL INFORMATION

- Kormex has never filed for bankruptcy or any form of reorganization under the bankruptcy code.
- Kormex has never received any sanctions nor is currently under investigation by any regulatory or governmental body.

PROPOSED OUTCOME

Kormex' objective and ultimate goal for this project is to continue desert landscaping previously accomplished in phases at the Cemetery. The Project Scope and Specification are: Responsibility for landscaping specified Veterans Section of the cemetery grounds. This will include providing, but not be limited to, (1) installation of a curb and irrigation systems, (2) excavating and dumping onsite 3" of existing soil (2) evenly spreading decomposed granite on 54,600 square feet of area, and (3) realigning and placing headstones within the new decomposed granite area. Also, a CMU wall will be repaired and stuccoed as discussed at the Prebid.

EQUIPMENT AND SERVICE

Kormex will utilize the cemetery between the DG stockpile and Cemetery Office as a laydown yard, as directed by the Cemetery General Manager. Kormex will be storing a skiploader and water trailer in the laydown yard.

LICENSING/BONDING/INSURANCES

- Kormex is a business in the State of California, City of Ontario. Our Business License No. is 12435258.
- Kormex is a licensed and active General Engineering (A)/Landscape (C27) Contractor in the State of California. Our License No. is 1073142.
- Kormex can provide Performance/Payment Bonds at an additional fee.
- Kormex carries Workman's Compensation Insurance, Auto Liability Insurance ($1 million). Please find attached a sample of Kormex' General Liability Insurance.
- Kormex is registered with the Department of Industrial Relations (DIR). Our DIR No. is 1000712062.

COST PROPOSAL SUMMARY AND BREAKDOWN

1.	Mobilization	1 ls @ $10,000.00/ls	= $ 10,000.00
2.	Curb	120 lf @ $80/lf	= $ 9,600.00
3.	CMU	370 sf @ $50/sf	= $ 18,500.00
4.	Stucco & Paint	842 sf @ $20/sf	= $ 16,840.00
5.	Install Irrigation	1 ls @ $10,000/ls	= $ 10,000.00
6.	Excavate 5" of Existing Soil	330 cy @ $100/cy	= $ 33,000.00
7.	Install 3" DG	14,000 sf @ $3.00/sf	= $ 42,000.00
8.	Realign & Place Headstones	1 ls @ $15,000/ls	= $ 15,000.00
		Total	= $154,940.00

October **2026 Payments Processed**

Account	Date	Vendor	Reference	Amount
5090	10.01.2026	Emacs	Payroll services	$108.00
5090	10.02.2026	E. Wilson	Clerical Services	$1,100.00
5090	10.20.2026	E. Wilson	Clerical Services	$1,100.00
4415	10.02.2026	ADT	Security	$145.93
4415	10.01.2026	Sandy Raynor	Quickbooks	$98.00
4415	10.07.2026	Burrtec Waste	Trash Utility	$355.10
4415	10.07.2026	SDRMA	Liability Insurance for Year	$7,381.41
4415	10.07.2026	SDRMA	Health Insur	$1,827.22
4415	10.08.2026	SCE	Electricity Utility	$500.00
4415	10.08.2026	CalPers	Retirement	$2,399.58
4415	10.23.2026	CalPers	Annual fee	$778.75
4415	10.27.2026	AIS	Equip rental	$259.72
62017	09.20.2026	Adobe	subscription	$239.88
62017	09.23.2026	USPS	Postage	$82.00
62025	10.07.2026	VV Daily Press	Bid Ad	$423.24
62025	10.08.2026	Amazon	Office Supplies	$84.91
62025	09.18.2026	UIA	Internet and Phone	$410.53
62025	09.22.2026	Home Depot	Grounds Supplies	$44.95
62025	09.28.2026	Home Depot	Grounds Supplies	$192.09
62025	09.29.2026	Food 4 less	Fuel	$100.72
62025	09.29.2026	Food 4 less	Diesel	$167.91
62025	10.08.2026	Barstow Industrial	Supplies	$27.96
Total				**$17,827.90**

October 2026 **County Transfers Processed**

Account From	Date	Account To	Reference	Amount

This is a transfer between accounts only, this amount is accounted for in payments processed.

5091	10.07.2026	5090	Preneed account transfer	$6,150.00

October 2026 Payments Received

Account	Reference	Amount
General Fund	At Need Services	$6,350.00
Pre Need	Preneed Payments	$5,921.19
Endowment	New contract Endowment collected	$500.00
General Fund	Intrest Accrued (Quarterly)	$0.00
Preneed	Intrest Accrued (Quarterly)	$0.00
Endowment	Intrest Accrued (Quarterly)	$0.00
Apportionment	Tax apportionment collected	$0.00
Total		**$12,771.19**