

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

**Barstow Cemetery District
Mtn. View Memorial Park**

37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.barstow.cemsites.com
(760) 256-2797

OPEN TO THE PUBLIC

Ashley Tarpley
General Manger

BOARD OF TRUSTEES

Regular Meeting Minutes

Wednesday September 17, 2025, 4:00 p.m.

CALL TO ORDER:

Board of Trustees Chairperson Mark Franey called the Regular meeting of the Barstow Cemetery District to order at 4:00 p.m. on Wednesday, September 17, 2025.

ROLL CALL:

☐ Mark Franey	Present
☐ Tanya Gordon	Absent
☐ Mark Vasquez	Absent
☐ Victor Keaton	Present
☐ Eugene Butticci	Absent

PLEDGE OF ALLEGIANCE: All present stood and recited the Pledge of Allegiance.

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: No changes were made at this time.

PUBLIC COMMENTS: None.

GENERAL MANAGER REPORT:

General Manager Tarpley reported there was one cremation and two full interments for August. She advised that the grounds crew were working on cleaning up debris in the upper blocks as part of the continued maintenance Improvements. General Manager Tarpley advised that the Newberry Springs Garden Club would be planting the succulent garden next week and thanked Tim Sluder for working with a company for the donation of an additional goat head roller. General Manager Tarpley advised she attended a City of Barstow Council meeting this month and gave a presentation on the needs of the Cemetery. After the presentation, she felt there was good communication with the City of Barstow to see how they would be able to help.

CONSENT CALENDAR:

1. MINUTES REGULAR MEETING – August 20, 2025, 4:00 P.M.

Recommended Action:

Approve Minutes as presented.

Meeting minutes for the Board of Trustees Regular Meeting on August 20, 2025, were emailed to the Board of Trustees on Wednesday, September 10, 2025, for their review.

Discussion: None.

Motion: Trustee Keaton moved, seconded by Chairperson Franey, and motion carried with three (3) ayes to approve the Minutes as presented. Vice Chair Gordon and Trustee Vasquez were absent.

BUSINESS / ACTION ITEMS:

2. CASH HANDLING POLICIES AND PROCEDURES FY 25/26.

Recommended Action

Approve the Cash Handling Policies and Procedures as presented.

Discussion: None.

Motion: Trustee Keaton moved, seconded by Trustee Butticci, and motion carried with three (3) ayes to approve the Cash Handling Policies and Procedures as presented. Vice Chair Gordon and Trustee Vasquez were absent.

BOARD OF TRUSTEES REPORTS / COMMENTS:

Mark Franey: Advised that he attended the City of Barstow Council meeting where a proclamation was approved to get more involvement in helping the Cemetery. He stated that the City Council had several additions they wanted added to the proclamation, and he would provide the final proclamation as soon as it was approved.

Tanya Gordon: Absent.

Mark Vasquez: Absent.

Victor Keaton: None.

Eugene Butticci: Praised General Manager Tarpley for the presentation she gave at the City of Barstow council meeting and the way she conducted herself.

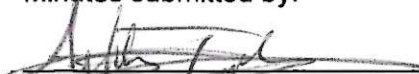
CLOSED SESSION: None.

ADJOURNMENT:

Motion: Trustee Butticci moved, seconded by Trustee Keaton, and motion carried with three (3) ayes to adjourn the meeting at 4:13 p.m. Vice Chair Gordon and Trustee Vasquez were absent.

The next meeting of the Board of Trustees will take place on October 15, 2025, at 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:

Mark H. Franey

Mark Franey, Chairperson, Barstow Cemetery District