

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

**Barstow Cemetery District
Mtn. View Memorial Park**

37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.barstow.cemsites.com
(760) 256-2797

OPEN TO THE PUBLIC

**Ashley Tarpley
General Manger**

BOARD OF TRUSTEES
Regular Meeting Minutes
Wednesday August 20, 2025, 4:00 p.m.

CALL TO ORDER:

Board of Trustees Chairperson Mark Franey called the Regular meeting of the Barstow Cemetery District to order at 4:00 p.m. on Wednesday, August 20, 2025.

ROLL CALL:

<input type="checkbox"/> Mark Franey	Present
<input type="checkbox"/> Tanya Gordon	Present
<input type="checkbox"/> Mark Vasquez	Present
<input type="checkbox"/> Victor Keaton	Present
<input type="checkbox"/> Eugene Butticci	Absent

PLEDGE OF ALLEGIANCE: All present stood and recited the Pledge of Allegiance.

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: No changes were made at this time.

PUBLIC COMMENTS:

Tim Sluder: Advised that the public voiced issues with the Rules and Regulations regarding the decorations on sites. He suggested making the rules clearer. He also stated that the comments on social media are starting to get better.

GENERAL MANAGER REPORT:

General Manager Tarpley reported there was one cremation interment for July. She advised that the website fixed the issues of the Niches not being searchable. General Manager Tarpley advised that the Newberry Springs Garden Club agreed to donate a succulent garden, and thanked Victor Keaton for the donation of an additional canopy to use during services. She reported that the ADA bathroom is open to the public. General Manager Tarpley advised she applied for two additional grants which include the "Allstate Main Street Grant" and a grant with the Wildlife Conservation Board for their "Restoration and Development Grant". She advised she is still working with the Mojave Desert Air Quality Management representative for the exchange of the outdated backhoe for an electric utility vehicle. She announced the Veterans Support Group would be holding their annual 9/11 Remembrance event at the Cemetery and the event will be open to the public.

CONSENT CALENDAR:

1. MINUTES REGULAR MEETING – July 16, 2025, 4:00 P.M.

Recommended Action:

Approve Minutes as presented.

Meeting minutes for the Board of Trustees Regular Meeting on July 16, 2025, were emailed to the Board of Trustees on Wednesday, August 13, 2025, for their review.

Discussion: None.

Motion: Trustee Keaton moved, seconded by Vice Chair Gordon, and motion carried with four (4) ayes to approve the Minutes as presented. Trustee Buttici was absent.

BUSINESS / ACTION ITEMS:

2. CASH HANDLING POLICIES AND PROCEDURES FY 25/26 - DISCUSSION ONLY

Discussion: General Manager Tarpley advised that in the previous audit it was suggested that there be cash handling policies put into place by the District. She advised the proposed policies were sent to the auditor to confirm they were in alignment with what the audit was requesting.

Chair Person Franey inquired if the policies were relative to petty cash as well. General Manager Tarpley confirmed they included petty cash.

Vice Chair Gordon asked if these policies will be presented at the next meeting to be voted on. General Manager Tarpley confirmed these were brought to the board for discussion first in case any changes needed to be made and would be on the agenda to be voted on in the next meeting.

BOARD OF TRUSTEES REPORTS / COMMENTS:

Mark Franey: Thanked the City of Barstow and the County of San Bernardino for their parts in helping to get the new ADA bathroom for the Cemetery. He noted that the City has issues with the unhoused using the park restrooms for their living quarters and advised this is why the restroom will only be open during office hours at this time.

Tanya Gordon: Expressed her appreciation that the bathroom project has been completed after years of being planned. She thanked the General Manager for the work being done at the Cemetery.

Mark Vasquez: Asked the General Manager what the regulations were for flowers being placed above the headstones to ensure they are not encroaching on someone else's site.

Victor Keaton: Asked if staff is in contact with all local mortuaries.

Eugene Buttici: Absent.

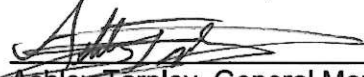
CLOSED SESSION: None.

ADJOURNMENT:

Motion: Trustee Vasquez moved, seconded by Trustee Keaton, and motion carried with four (4) ayes to adjourn the meeting at 4:19 p.m. Trustee Buttici was absent.

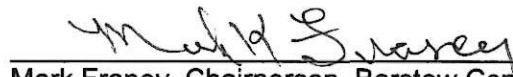
The next meeting of the Board of Trustees will take place on September 17, 2025, at 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



Mark Franey, Chairperson, Barstow Cemetery District