

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

**Barstow Cemetery District
Mtn. View Memorial Park**

37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.barstow.cemsites.com
(760) 256-2797 Office / (442) 309-0038 Cell

OPEN TO THE PUBLIC

Ashley Tarpley,
General Manager

BOARD OF TRUSTEES
Regular Meeting Agenda
Wednesday June 18, 2025, 4:00 p.m.

CALL TO ORDER:**ROLL CALL:**

- ☐ Mark Franey
- ☐ Tanya Gordon
- ☐ Mark Vasquez
- ☐ Victor Keaton
- ☐ Eugene Butticci

PLEDGE OF ALLEGIANCE:

PARTICIPATION IS INVITED: *Members of the public are encouraged to participate in Board meetings. If you wish to be heard on any item(s) on the Agenda, including Public Comments, please indicate so by filling out a Speaker Request Card and handing it to the General Manager prior to the start of the meeting. **Each Speaker is limited to three minutes.** All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Comments may also be submitted to the Board of Trustees by e-mail to gmbarstowcem@gmail.com. If special accommodations are required, 48 hours notice must be given to the General Manager.*

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: *This is the time for members of the Board of Trustees to call for rearranging the order of the Agenda, adding items to or removing items from the Agenda, or removing items from the Consent Calendar for discussion and/or separate action. Items may only be added to the Agenda as allowed by State Law, including Government Code Section 54954.2(b) or (b)2.*

PUBLIC COMMENTS: *This is the time and place for the General Public to address the Board of Trustees on issues within the District's jurisdiction that are **NOT** on the Agenda. **Each Speaker is limited to three (3) minutes.** The Board of Trustees is prohibited by State law from acting or discussing items not included on the Agenda.*

GENERAL MANAGER REPORT:

The General Manager will provide an overview of financials, announce upcoming events, and report on Cemetery activities since the last meeting.

CONSENT CALENDAR:

1. **MINUTES REGULAR MEETING – MAY 21, 2025, 4:00 P.M.**
Recommended Action:
Approve Minutes as presented.

BUSINESS / ACTION ITEMS:

2. **NONE.**

BOARD OF TRUSTEES REPORTS / COMMENTS:

CLOSED SESSION: None.

ADJOURNMENT:

The next meeting of the Board of Trustees will take place on July 16, 2025, 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

NOTICE:

I, Ashley Tarpley, General Manager of the Barstow Cemetery District, do hereby declare that a copy of the foregoing Agenda was posted on the Cemetery website at www.barstow.cemsites.com and at the District office at 37067 Irwin Rd, Barstow, CA 92311 for public review.



Date: June 18, 2025

From: Ashley Tarpley, General Manager

To: Barstow Cemetery District Board

Subject: Agenda Item - General Managers Report

General Managers overview of financials, announcement of upcoming events, and brief report on activities of staff since the last meeting.

*The General Manager report will consist of the following items. These items are subject to change or update. It is the intention of the General Manager to give a small report on each of these items some in more detail than others. *

- Monthly Interments:
This will include the number of interments including cremations and full burials.
- Grounds:
Update on projects being worked on by the grounds crew and goals for grounds.
- Events:
Announcement for meetings and events coming up for the Cemetery.

May 2025 Payments Processed

Account	Date	Vendor	Reference	Amount
5090	05.01.2025	Emacs	Payroll System Services	\$101.78
5090	05.06.2025	Ewilson	Clerical Services	\$1,050.00
5090	05.27.2025	PolyGuard	Vaults for resale	\$4,913.00
5090	05.27.2025	Ewilson	Clerical Services	\$1,050.00
5090	05.27.2025	SBC Treasurer	Acc Billing Q1	\$851.40
4415	05.01.2025	ADT	Security	\$129.99
4415	05.01.2025	Sandy Raynor	Quickbooks	\$300.00
4415	05.13.2025	AIS	Equipment Rental	\$206.24
4415	05.13.2025	Edison	Electricity	\$287.71
4415	05.13.2025	Golden State Water	Water utility 2 Months	\$3,222.02
4415	05.13.2025	Burrtec	Trash	\$330.28
4415	05.14.2025	CalPers	Retirement	\$1,782.39
4415	05.20.2025	Burrows Consulting	Yearly Fee	\$560.00
4415	05.20.2025	SDRMA	Health Insurance	\$1,604.74
4415	05.27.2025	SBC Fire	Yrly Extinguisher inspection	\$266.58
4415	05.28.2025	State Fund	Health Insurance	\$2,428.33
4415	05.29.2025	AIS	Equipment Rental June Payment	\$438.48
4415	05.29.2025	Burrtec	Trash June Payment	\$330.28
4415	05.29.2025	Verizon	Cell Phone	\$103.38
62017	04.15.2025	Amazon	Canopy	\$215.49
62017	04.16.2025	Food 4 Less	Fuel	\$115.08
62017	04.16.2025	Food 4 Less	Fuel	\$109.24
62017	04.17.2025	Amazon	Office Supplies	\$38.18
62017	04.18.2025	Amazon	Office Supplies	\$48.48
62017	04.21.2025	USPS	Postage	\$10.10
62017	04.22.2025	Home Depot	Grounds Supplies	\$65.31
62017	04.22.2025	Lifes QR	QR Plaques	\$1,000.00
62017	05.12.2025	Food 4 Less	Fuel	\$108.21
62017	05.13.2025	Home Depot	Grounds Supplies	\$19.04

62017	05.14.2025	Home Depot	Landscape Supplies	\$43.48
62017	05.14.2025	USPS	Postage	\$83.10
62017	05.15.2025	Brubaker Mann	Landscape Supplies	\$150.85
62025	05.12.2025	UIA	Phone and Internet	\$396.10
62025	05.15.2025	A 2 Z Lock	Repair	\$75.00

Total **\$22,434.26**

May 2025 County Transfers Processed

Account From	Date	Account To	Reference	Amount
5090	01.30.2025	4415	Utility & Operations transfer	\$9,054.80
5091	05.22.2025	5090	Preneed to At Need Services	\$16,950.00

This is a transfer between accounts only, this amount is accounted for in payments processed.

May 2025 Payments Received

Account	Reference	Amount
General Fund	At Need Services	\$12,100.00
Pre Need	May Payments	\$3,556.89
Endowment	New contract Endowment collected	\$950.00
General Fund	Intrest Accrued (Quarterly)	\$0.00
Preneed	Intrest Accrued (Quarterly)	\$0.00
Endowment	Intrest Accrued (Quarterly)	\$0.00
Apportionment	Tax apportionment collected	\$28,075.17
Total		\$44,682.06