

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

Barstow Cemetery District

Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.mountainviewmemorial.specialdistrict.org
(760) 256-2797

OPEN TO THE PUBLIC

Ashley Tarpley
General Manger

BOARD OF TRUSTEES

Regular Meeting Minutes

Wednesday May 21, 2025, 4:00 PM

CALL TO ORDER:

The Board of Trustees Vice Chairperson, Tanya Gordon, called the Regular meeting of the Barstow Cemetery District to order at 4:00 PM on Wednesday, May 21, 2025.

ROLL CALL:

- ☐ Mark Franey - Absent
- ☐ Tanya Gordon- Present
- ☐ Mark Vasquez- Absent
- ☐ Victor Keaton- Present
- ☐ Eugene Butticci- Present

PLEDGE OF ALLEGIANCE: All present stood and recited the Pledge of Allegiance.

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: No changes were made at this time.

PUBLIC COMMENTS:

Tim Sluder- Advised that the comments on the "Friends" Facebook page are about the headstones and people wanting a timeline of when the broken borders will be replaced. He advised one person took it upon themselves to repair their own and he would like to know if there are guidelines for individuals to follow for the replacement of the borders. He felt there should be more communication to get the information to the public because many of the community do not attend the meetings. He stated a lot of questions are being asked about the contract with Unique Landscaping for the project.

GENERAL MANAGER REPORT:

Ashley Tarpley reported the landscaping in the 4000 section has continued with the addition of colored rock to the section. She advised that now that the staff are available, they will continue working on projects like the broken borders. This was on hold because the staff were needed in the 4000 section for the landscape project. Additional Grants have been applied to with BNSF and the MWA. She announced the VFW is holding a Memorial Day event on May 26th at 11 am. She thanked Mark Vasquez for his donation of trashcans to the grounds and announced if anyone else would like

to donate the additional trashcans needed, to please get in contact with her in the office for information.

CONSENT CALENDAR:

1. MINUTES REGULAR MEETING – April 16, 2025, 4:00 P.M

Meeting minutes for the Board of Trustees Regular Meeting on April 16, 2025, were emailed to the Board of Trustees on Friday, May 16, 2025, for their review.

Discussion: None.

Motion to accept April 16, 2025, Regular Meeting minutes as presented: Trustee Buttici

Second: Trustee Keaton

All In Favor: 3 Aye, 2 absent.

BUSINESS / ACTION ITEMS:

2. FEE SCHEDULE FY 25/26.

Discussion: None

Motion to Accept Fee Schedule as presented: Trustee Keaton

Second: Trustee Buttici

All In Favor: 3 Aye, 2 absent.

3. POLICIES AND PROCEDURES FY 25/26

Discussion: Vice Chair Gordon advised she spoke with the General Manager about some small grammatic changes, but nothing changed in the wording or content.

Motion to Accept Policies and Procedures as presented: Trustee Buttici

Second: Trustee Keaton

All In Favor: 3 Aye, 2 absent.

4. BUDGET FY 25/26

Discussion: Trustee Buttici asked if the budget next year will be more accurate based off the creation of the new QuickBooks. General Manager Tarpley advised the budget was created off the use of the new QuickBooks but we do not yet have a full year of data to use from it. After this year we should be able to create a more accurate budget every year

Vice Chair Gordon asked about the software budget and if there was anything anticipated for that category. General Manager Tarpley advised she is unsure if there will be anything needed for that category since they will not be using any new software this year.

Motion to Accept Budget as presented: Trustee Buttici

Second: Trustee Keaton

All In Favor: 3 Aye, 2 absent.

5. AUDIT FY 23/24

Discussion: Vice Chair Gordon stated that per the findings of the audit, the Policies and Procedures need to be updated to include policies that were recommended.

Motion to Accept Budget: Trustee Keaton
Second: Trustee Butticci
All In Favor: 3 Aye, 2 absent.

BOARD OF TRUSTEES REPORTS / COMMENTS:

Mark Franey-Absent.

Tanya Gordon-Requested that if individuals have an issue with a broken border on a headstone that they contact the office staff. She stated there are going to be issues, but the staff are working on getting them resolved.

Mark Vasquez- Absent.

Victor Keaton- Asked about the process to replace a headstone border, if with the new budget the cemetery would be able to break even, and if the Union Pacific had been investigated for grants. General Manager Tarpley gave a breakdown of the process for borders and stated that the price increase was made to help the Cemetery to make a profit with the new budget. She advised that she would look into the Union Pacific but had not done so yet.

Eugene Butticci-None.

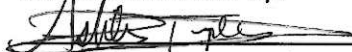
CLOSED SESSION: None.

ADJOURNMENT:

Motion to Adjourn at 4:27 pm: Trustee Butticci
Second: Trustee Keaton
All In Favor: 3 Aye, 2 absent.

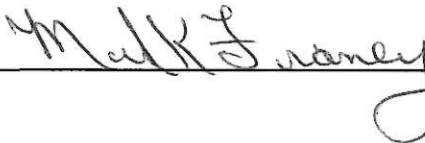
The next meeting of the Board of Trustees will take place on June 18, 2025, 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



Mark Franey, Chairperson
Barstow Cemetery District