

Board of Trustees
Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

Barstow Cemetery District
Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.barstow.cemsites.com
(760) 256-2797 Office / (442) 309-0038 Cell

OPEN TO THE PUBLIC

Ashley Tarpley,
General Manager

BOARD OF TRUSTEES
Regular Meeting Agenda
Wednesday March 19, 2025, 4:00 p.m.

CALL TO ORDER:

ROLL CALL:

- Mark Franey*
- Tanya Gordon*
- Mark Vasquez*
- Victor Keaton*
- Eugene Butticci*

PLEDGE OF ALLEGIANCE:

PARTICIPATION IS INVITED: *Members of the public are encouraged to participate in Board meetings. If you wish to be heard on any item(s) on the Agenda, including Public Comments, please indicate so by filling out a Speaker Request Card and handing it to the General Manager prior to the start of the meeting. **Each Speaker is limited to three minutes.** All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Comments may also be submitted to the Board of Trustees by e-mail to gmbarstowcem@gmail.com. If special accommodations are required, 48 hours notice must be given to the General Manager.*

PRESENTATIONS: None.

REVIEW AND APPROVAL OF AGENDA: *This is the time for members of the Board of Trustees to call for rearranging the order of the Agenda, adding items to or removing items from the Agenda, or removing items from the Consent Calendar for discussion and/or separate action. Items may only be added to the Agenda as allowed by State Law, including Government Code Section 54954.2(b) or (b)2.*

PUBLIC COMMENTS: *This is the time and place for the General Public to address the Board of Trustees on issues within the District's jurisdiction that are **NOT** on the Agenda. **Each Speaker is limited to three (3) minutes.** The Board of Trustees is prohibited by State law from acting or discussing items not included on the Agenda.*

GENERAL MANAGER REPORT:

The General Manager will provide an overview of financials, announce upcoming events, and report on Cemetery activities since the last meeting.

CONSENT CALENDAR:

1. **MINUTES REGULAR MEETING – FEBRUARY 19, 2025, 4:00 P.M.**
Recommended Action:
Approve Minutes as presented.

BUSINESS / ACTION ITEMS:

2. **SALE OF LIFE QR PLAQUES.**
Recommended Action:
Approve the sale of Life QR plaques for \$250 per unit.

BOARD OF TRUSTEES REPORTS / COMMENTS:

CLOSED SESSION: None.

ADJOURNMENT:

The next meeting of the Board of Trustees will take place on April 16, 2025, 4:00 p.m., in the Community Room of the Barstow Cemetery District, 37067 Irwin Road, Barstow, CA 92311.

NOTICE:

I, Ashley Tarpley, General Manager of the Barstow Cemetery District, do hereby declare that a copy of the foregoing Agenda was posted on the Cemetery website at www.barstow.cemsites.com and at the District office at 37067 Irwin Rd, Barstow, CA 92311 for public review.



Date: March 19, 2025

From: Ashley Tarpley, General Manager

To: Barstow Cemetery District Board

Subject: Agenda Item - General Managers Report

General Managers overview of financials, announcement of upcoming events, and brief report on activities of staff since the last meeting.

*The General Manager report will consist of the following items. These items are subject to change or update. It is the intention of the General Manager to give a small report on each of these items some in more detail than others. *

- **Monthly Interments:**
This will include the number of interments including cremations and full burials.
- **Landscaping Project Update:**
Update on the progress of the project. Projected timelines and grant management.
- **LAFCO Update:**
Update to the LAFCO meeting and the Board of Supervisors direction.

Subject: Agenda Item - Business/ Action Items

General Managers recommendation on **SALE OF LIFE QR PLAQUES**

- Explanation of Life QR to the Board on how the product works and the benefits it brings to the Cemetery. The recommendation of the General Manager is to approve the sale of the Life QR Plaques at the company recommended price of \$250 per unit.

February 2025 Payments Processed

Account	Date	Vendor	Reference	Amount
5090	02.01.2025	Emacs	Payroll System Services	\$58.16
5090	02.01.2025	Ewilson	Clerical Services	\$1,050.00
5090	02.18.2025	Ewilson	Clerical Services	\$1,044.75
4415	02.03.2025	ADT	Security	\$125.09
4415	02.03.2025	Sandy Raynor	Quickbooks	\$300.00
4415	02.11.2025	CalPERS	Retirement	\$1,782.39
4415	02.12.2025	Amex	CC payment	\$976.65
4415	02.11.2025	AIS	Equipment Rental	\$206.24
4415	02.12.2025	Verizon	Cell phone	\$103.38
4415	02.18.2025	TE Deloss	Cement Saw rental	\$156.96
4415	02.19.2025	State Fund	Workers comp Insurance	\$2,428.33
4415	02.18.2025	Shred your docs	Equipmet rental (2 months)	\$192.00
62017	01.17.2025	Food 4 Less	Diesel	\$101.16
62017	01.17.2025	Food 4 Less	Gas	\$42.41
62017	01.21.2025	USPS	Postal	\$10.10
62017	02.05.2025	Brio	water filter	\$107.74
62017	02.05.2025	Barstow Industrial	Grounds supplies	\$34.25
62017	02.06.2025	Home Depot	Maintenance Supplies	\$150.26
62025	01.21.2025	UIA	Phone and Internet	\$396.01
62025	01.24.2025	Home Depot	Maintenance Supplies	\$61.57
62025	01.28.2025	Harbor Freight	Grounds supplies	\$21.73
62025	01.31.2025	Home Depot	Grounds supplies	\$18.45
Total				\$9,367.63

February 2025 County Transfers Processed

Account From	Date	Account To	Reference	Amount
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5090 01.30.2025 4415 Utility & Operations transfer \$7,338.70

This is a transfer between accounts only, this amount is accounted for in payments processed.

February 2025 Payments Received		
Account	Reference	Amount
General Fund	At Need Services	\$11,200.00
Pre Need	February Payments	\$4,272.91
Endowment	New contract Endowment collected	\$1,150.00
General Fund	Intrest Accrued (Quarterly)	
Preneed	Intrest Accrued (Quarterly)	
Endowment	Intrest Accrued (Quarterly)	
Apportionment	Tax apportionment collected	\$11,580.66
Total		\$28,203.57