

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

Barstow Cemetery District
Mtn. View Memorial Park
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P.O. Box 1033 Barstow, CA 92312
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(760) 256-2797

OPEN TO THE PUBLIC

Ashley Tarpley
General Manger

Board of Trustees
Regular Meeting Minutes

Wednesday, July 17, 2024, 4:00 PM

Call To Order:

1. The Board of Trustees Chairperson, Mark Franey, called the Regular meeting of the Barstow Cemetery District to order at 4:00 PM on Wednesday, July 17, 2024. Board Members present at roll call were, Vice Chair Tanya Gordon, Trustees Mark Vasquez, and Trustee Victor Keaton. Trustee Eugene Butticci was absent.
2. All present stood and recited the pledge of allegiance.
3. Notice of minor revisions to agenda items, items removed or continued: None

Public Comments:

David Maya- Thanked the Cemetery staff for the work that is getting done. He requested that at the next meeting the General Manager address the status of where the monies are and what the plans for the landscaping project are after the expenditure on the tree removal.

Consent Calendar:

4. Meeting minutes for the Board of Trustees Regular Meeting on June 26, 2024, were emailed to the Board of Trustees on Wednesday, July 10, 2024, for their review.
Discussion: Chairperson Franey requested for minor typos and incorrect dates be corrected.
Motion to accept the June 26, 2024, Regular Meeting minutes with corrections: Vice Chair Tanya Gordon
Second: Trustee Victor Keaton
All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: aye, Eugene Butticci: Absent

General Manager Reports:

5. Interments for the month of June were 3 cremains, 2 full, and 1 disinterment. Management advised that the "Tree Removal Phase" is to begin on Monday July 22nd. The contractors expect to have the

project completed by the second week in September. This includes additional time being given for possible delays. The General Manager promises to be very involved in the overseeing of the project and will have weekly update meetings with the project lead. There is a meeting set with the General Manager at the MWA office to discuss with the Mojave Water Agency what will be needed from the contractor and the Cemetery to ensure that everything is submitted correctly and on time as to not cause any delays in completing the project. Office staff attended the "Resource Fair" in June and were able to network with vendors including several Hospice locations. The Cemetery will be working with the Hospice staff to put together information packages the locations can distribute to loved ones if they are asked for information for arrangements. The storm this last weekend caused multiple trees to be knocked down, roots torn out, and debris scattered on the grounds. The Cemetery staff are working on cleaning the grounds as quickly as possible. As far as staff can tell there is no damage to markers at this time. Decorations that are damaged or were blown away will not be the responsibility of the staff to replace or find the site they originally belonged to. Management has started to submit documents for the 2023/2024 audit. There is not a due date, yet which will give management the opportunity to have the documents submitted by the due date if not before.

Action and Information Items:

6. Unfinished Business: None
7. New Business: None

Items for Future Agenda:

1. Vote on Final Budget for FY 2024/2025

Cemetery Board and Employee Comments:

1. Chair Franey: Thanked the staff for jumping on the damage from the storm so quickly. He advised that Trustee Mark Vasquez, General Manager Ashley Tarpley, and himself met at the Cemetery directly after the storm to assess the damage and decided at that time to lock the gate for the safety of the public.
2. Vice Chair Gordon: Thanked Ashley Tarpley and staff for responding quickly to storm damages.
3. Trustee Vasquez: Continued thanks to staff and management for clean up after the storm.
4. Trustee Keaton: Inquired about the status of the boxes of documents in the community room. Ashley Tarpley advised that every document in the boxes must be scanned and entered into the customers profile on Cemsites. This is going to be a process but something the staff tries to work on every week.
5. Trustee Butticci: Absent

Announcements:

1. None

Adjournment:

1. Motion to Adjourn at 4:14 pm: Trustee Victor Keaton
Second: Trustee Mark Vasquez

All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Buttici: Absent

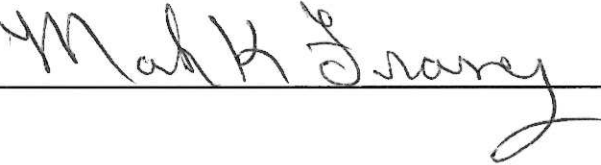
2. The next meeting of the Board of Trustees will take place on Wednesday, August 21, 2024, in the Community Room of the Cemetery at 4:00 PM.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



Mark Franey, Chairperson
Barstow Cemetery District