

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton
Eugene Butticci

Barstow Cemetery District
Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.mountainviewmemorial.specialdistrict.org
(760) 256-2797

OPEN TO THE PUBLIC

Ashley Tarpley
General Manger

Board of Trustees
Regular Meeting Minutes

Wednesday, June 26, 2024, 4:00 PM

Call To Order:

1. The Board of Trustees Chairperson, Mark Franey, called the Regular meeting of the Barstow Cemetery District to order at 4:02 PM on Wednesday, June 26, 2024. Board Members present at roll call were, Vice Chair Tanya Gordon, Trustees Mark Vasquez, Trustee Eugene Butticci, and Trustee Victor Keaton
2. All present stood and recited the pledge of allegiance.
3. Notice of minor revisions to agenda items, items removed or continued:

Public Comments:

David Maya- Inquired if the Board had watched the LAFCO meeting from May and suggested, if not they do so as they may find it interesting. He informed the Board that the members of the LAFCO Board were asking management for a list of goals which is something the "Friends of Barstow Cemetery" have also been asking for. He confirmed with the General Manager that those are being worked on.

Cecilia Cordova- Thanked the General Manager for getting documents to them that they have been requesting from previous managers and were unable to obtain. She also brought to attention members of the public are concerned about the cement benches and would like to know what the plan is for placing them or storing them in the meantime.

Consent Calendar:

4. Meeting minutes for the Board of Trustees Regular Meeting on May 15, 2024, were emailed to the Board of Trustees on Thursday, June 20, 2024, for their review.
Discussion: None
Motion to accept the May 15, 2024, Regular Meeting minutes as presented: Trustee Eugene Butticci
Second: Trustee Victor Keaton
All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: aye, Eugene Butticci: Aye

General Manager Reports:

5. Interments for the month of May were 3 cremains and 4 full. Advised that the Memorial Day Event was successful and the grounds received many compliments from the community. The office staff have continued training on the new Cemsites and have been using the program as much as possible. The new website is live and usable. As soon as all important information is removed from the old site it will be taken down. There was a meeting with a CSDA representative who brought out information on additional resources that can be used through the Cemetery membership. Mark Franey and Mark Vasquez met with Ashley Tarpley at the Cemetery for the site walk through for the ADA bathroom project. Management will be reaching out after the bid is awarded to make sure all documents and insurance from the contractors are obtained to be kept on the premises to make sure the Cemetery is covered.

Action and Information Items:

6. Unfinished Business: None
7. New Business:
 - a. Tree Removal bid review and award
Discussion: General Manager made a recommendation for Mariposa Tree Management, stating that their bid is well put together and provided all documentation they would need. During the site walk through the company was very professional and informative. The bid was one of the lowest to come through and seemed to be a reasonable price for the quality promised. Mark Franey agreed that he felt the proposal from Mariposa was the most responsible choice for the Cemetery based on quality and price.
Motion to accept awarding bid to Mariposa Tree Management: Chairperson Mark Franey
Second: Trustee Mark Vasquez
All in Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: aye, Eugene Butticci: Aye

Items for Future Agenda:

1. None

Cemetery Board and Employee Comments:

1. Chair Franey: Stated Bathroom Project is a joint project with the County and City of Barstow. He thanked Elaine Villareal for her help and her offices. The benches are 3-piece sets and are not broken. In the past they tried to find storage for them, and it was unsuccessful. The placing of the benches will be one of the last things done with the landscaping. Thanks was given to Consultant Emily Helm for the year she has spent here and the progress that has been accomplished.
2. Vice Chair Gordon: Thanked Consultant Emily Helm and stated being happy with the progress.
3. Trustee Vasquez: Thanked Consultant Emily Helm for doing a wonderful job.
4. Trustee Keaton: Requested further clarification of what it was the Board of LAFCO was requesting and if that is usual. He inquired about the columbarium presentation that was given to the Board at a previous meeting. General Manager advised that is something that will be down the road when the Cemetery is financially stable but a part of the long-term plan.

5. Trustee Butticci: None

Announcements:

1. None

Adjournment:

1. Motion to Adjourn at 4:33 pm: Trustee Victor Keaton

Second: Vice Chair Tanya Gordon

All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Butticci: Aye

2. The next meeting of the Board of Trustees will take place on Wednesday, July 17, 2024, in the Community Room of the Cemetery at 4:00 PM.

Minutes submitted by:

Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:

Mark Franey, Chairperson
Barstow Cemetery District