

# Barstow Cemetery District

**POLICY TITLE: Budget Preparation**

**POLICY NUMBER: 2110**

2110.1 An annual budget proposal shall be prepared by the General Manager in conjunction with the Finance Task Force.

2110.2 Before review by the Board of Trustees, the Board's Finance Task Force shall meet with the General Manager to review his/her annual budget proposal.

2110.3 The proposed annual budget as reviewed and amended by the Finance Task Force shall be reviewed by the Board at its regular meeting in May.

2110.4 The proposed annual budget as amended by the Board during its review shall be adopted at its regular meeting in June.