

**Board of Trustees**

Mark Franey  
Tanya Gordon  
Mark Vasquez  
Victor Keaton  
Eugene Butticci

**Barstow Cemetery District**  
**Mtn. View Memorial Park**  
37067 Irwin Rd.  
P.O. Box 1033 Barstow, CA 92312  
www.mountainviewmemorial.specialdistrict.org  
(760) 256-2797

**OPEN TO THE PUBLIC**

**Ashley Tarpley**  
**General Manger**

**Board of Trustees**  
**Regular Meeting Minutes**

Wednesday, April 17, 2024, 4:00 PM

**Call To Order:**

1. The Board of Trustees Chairperson, Mark Franey, called the Regular meeting of the Barstow Cemetery District to order at 4:00 PM on Wednesday, April 17, 2024. Board Members present at roll call were, Vice Chair Tanya Gordon, Trustees Mark Vasquez, and Trustee Eugene Butticci, Trustee Victor Keaton was absent.
2. All present stood and recited the pledge of allegiance.
3. Notice of minor revisions to agenda items, items removed or continued: None

**Public Comments:**

Joe Gomez: wanted to thank the Board for cooperation with streaming the meeting over Facebook Live stating it was a trial basis. He announced that he will be working with the staff on a weed abatement event on May 4<sup>th</sup> starting at 8am. He informed this is a volunteer event, the staff does what they can but need help and anyone wanting to help will need to sign a waiver. He added the building is a big improvement and an upgrade for the community to feel comfortable to come into.

**Consent Calendar:**

4. Meeting minutes for the Board of Trustees Regular Meeting on March 20, 2024, were emailed to the Board of Trustees on Wednesday April 10, 2024, for their review.  
Discussion: None  
Motion to accept the March 20, 2024, Regular Meeting minutes as presented: Vice Chair Tanya Gordon  
Second: Trustee Mark Vasquez  
All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: absent, Eugene Butticci: Aye

**General Manager Reports:**

5. Interments for the month of March were 5 full and 3 cremains. Building improvements are almost completed, waiting on the new garage doors to complete the project. The progress report for the MWA has been submitted along with the request for reimbursement for the second hauling of fines.

Grants for the MDAQMD and BNSF have been submitted successfully and are waiting for a response. QuickBooks accounts have all been reconciled for each account and can now be used for a monthly balance sheet and to create the budget. The General Manager Ashley Tarpley has continued training by taking a CalPERS course on Payroll Reporting and Payroll Adjustments. The bid for the tree removal has been completed and sent to the MWA for approval, when the approval is given the bid will be posted publicly to continue to the next phase of landscaping. General Manager advised that at the next Board meeting the members will need to nominate and vote on the Chair and Vice Chairperson. There is an active lawsuit with the Barstow Cemetery from a former employee. Management is in touch with the lawyers and response as been issued. Management has also found that the CalPERS for employees has been misreported for previous years and is now working on adjusting those reports with CalPERS to report proper contributions.

**Action and Information Items:**

6. Unfinished Business: None
7. New Business: None

**Items for Future Agenda:**

1. Vote on 2024 Conflict of Interest

**Cemetery Board and Employee Comments:**

1. Chair Franey: Advised he has been in touch with Jeanette Hayhurst on the federal grant for additional restroom. No funds have been expended and the next step will be the City of Barstow putting out the bid.
2. Vice Chair Gordon: None
3. Trustee Vasquez: None
4. Trustee Keaton: Absent
5. Trustee Buttici: Suggested that the "Friends of Barstow Cemetery" reach out to the local Boyscout Troops to see if they would be able to help with the weed abatement event.

**Announcements:**

1. Cemetery Consultant Emily Helm announced that she will be reaching out to the Marine Base and local College as well for volunteers to help with the weed abatement. She has spoken with Simi Dabha Sculpture Foundation, a renowned sculptor who has agreed to donate up to 10 sculptures to the Barstow Cemetery.

**Adjournment:**

1. Motion to Adjourn at 4:20 pm: Vice Chair Tanya Gordon  
Second: Trustee Eugene Buttici  
All In Favor: Mark Franey: Aye, Tanya Gordon: Aye, Mark Vasquez: Aye, Victor Keaton: Absent, Eugene Buttici: Aye
2. The next meeting of the Board of Trustees will take place on Wednesday, May 15, 2024, in the Community Room of the Cemetery at 4:00 PM.

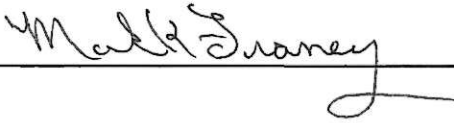
Minutes submitted by:



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Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



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Mark Franey, Chairperson  
Barstow Cemetery District