

Board of Trustees
Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton

Barstow Cemetery District
Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.mountainviewmemorial.specialdistrict.org
(760) 256-2797

OPEN TO THE PUBLIC
Ashley Tarpley
General Manger

Board of Trustees
Regular Meeting Minutes

Wednesday, January 17, 2024, 4:00 PM

Call To Order:

1. The Board of Trustees Chairperson, Mark Franey, called the Regular meeting of the Barstow Cemetery District to order at 4:00 PM on Wednesday, January 17, 2024. Board Members present at roll call were, Trustees Mark Vasquez and Victor Keaton, Vice Chair Tanya Gordon was absent.
2. All present stood and recited the pledge of allegiance.
3. Newly appointed Trustee, Eugene Butticci, was sworn in by Christopher Porter, San Bernardino County First District Representative
4. Notice of changes to Agenda items: Moved KMI Columbaria from number 5 to number 3
5. Mark Heddy representing KMI Columbaria gave presentation

Public Comments:

None

Consent Calendar:

6. Meeting minutes for the Board of Trustees Regular Meeting on December 20, 2023, were emailed to the Board of Trustees on Thursday, January 9, 2024, for their review.
Discussion: None
Motion to accept the December 20, 2023, Regular Meeting minutes as presented: Trustee Mark Vasquez
Second: Trustee Mark Franey
All In Favor: Mark Franey: Aye, Tanya Gordon: Absent, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Butticci: Aye

General Manager Reports:

7. The FY 22-23 Audit has been completed and filed before the due date for the first time in over 10 years. The new roof is completed and being inspected before the end of the month. The roofing company did advise that the roof was rotted and dilapidated. The swamp coolers were falling in and causing a safety hazard. The donated fines have been being delivered by McKenzie Ruth weekly and we have received 3,000 of the expected 8,000 tons. For the month of December we had 8 interments, 4 of which were full and 4 cremains. I emailed the "Friends of Barstow Cemetery" to set up a meeting with them but they were unavailable for the month of January and have requested that we try for February. Cemsites has received the item list and prices from us and are in the final stages of getting the website ready. Emily and myself have continued to work with our Quickbook Pro on getting the previous months reconciled and entered in the correct accounts. I attended the LAFCO meeting in San

Bernadino on January 17, 2024 as well. Michael Tuerpe presented the same findings he had reported to us in Decembers meeting. He stated they are now seeing satisfactory results and is not recommending that the county step in but rather provide help in training. I will attend another meeting in May to present a progress report to the LAFCO board. Ethics training is due for the year so both the Board Members and staff will need to sign up for the CSDA offered training. CSDA as well offers free webinar trainings that we recommend everyone take to further our knowledge and to keep in compliance with the results LAFCO would like to see. As of now the gate is opened and closed by the staff on the weekends when the office is not open. This is resulting in unnecessary overtime costs. The gate also causing a liability issue and safety concern. My suggestion is to remove the opening and closing of the gate and rather get security cameras so we can leave the gates open. Barstow Cemetery District now has a public Facebook page that will be putting out information and open a forum for community questions and concerns.

Action and Information Items:

8. Unfinished Business: None

9. New Business:

1. SBC Preneed Fund 7250005091 Closure reversal

Discussion : General Manager Ashley Tarpley advised this fund should have never been closed and is needed in order to make the proper Treasurers Deposits.

Vote: Chairperson Mark Franey motion to approve

Second: Trustee Eugene Butticci

All in Favor: Mark Franey: Aye, Tanya Gordon: Absent, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Butticci: Aye

2. FY 22-23 Audit Presentation

Discussion: None

Trustee Eugene Butticci Motions to accept

Second: Trustee Victor Keaton

All in Favor: Mark Franey: Aye, Tanya Gordon: Absent, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Butticci: Aye

Items for Future Agenda:

3. Rules and Regulations Review

4. Policy Review

Cemetery Board and Employee Comments:

5. **None**

Announcements:

6. None

Closed Session:

7. None

Adjournment:

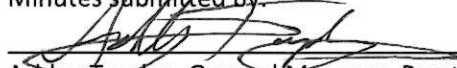
8. Motion to Adjourn at 5.02 pm: Mark Franey

Second: Mark Vasquez

All In Favor: Mark Franey: Aye, Tanya Gordon: Absent, Mark Vasquez: Aye, Victor Keaton: Aye, Eugene Buttici: Aye

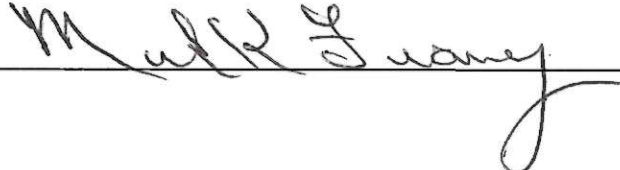
9. The next meeting of the Board of Trustees will take place on Wednesday, February 21, 2024, in the Community Room of the Cemetery at 4:00 PM.

Minutes submitted by:



Ashley Tarpley, General Manager, Barstow Cemetery District

Accepted after Board Approval by:



Mark Franey, Chairperson
Barstow Cemetery District