

Board of Trustees

Mark Franey
Tanya Gordon
Mark Vasquez
Victor Keaton

Barstow Cemetery District
Mtn. View Memorial Park
37067 Irwin Rd.
P.O. Box 1033 Barstow, CA 92312
www.mountainviewmemorial.specialdistrict.org
(760) 256-2797 Office / (442) 309-0038 Cell

OPEN TO THE PUBLIC
Emily Barry Helm,
Interim General Manager

BOARD OF TRUSTEES
Regular Meeting Agenda
Wednesday, November 15, 2023, 1:00 p.m.

1. Call to Order:

- a. Roll Call by Board Secretary:
 1. Mark Franey
 2. Tanya Gordon
 3. Mark Vasquez
 4. Victor Keaton
 5. Vacant
- b. Pledge of Allegiance
- c. Consider additions of emergency or urgency items to the agenda to be placed on the Consent or Discussion Calendar at the Board's discretion pursuant to Government Code section 54954.2(b) or (b)(2)
- d. Notice of minor revisions to agenda items, items removed or continued

2. Public Comments:

Members of the public are encouraged to participate in Board meetings in person or by alternative means by submitting any comments to the Board of Trustees on matters either on, or not part of, the Board of Trustees meeting agenda by email to:
Barstowcemetery@hotmail.com

This is the time for the public to address the Board on issues within their jurisdiction that are NOT on this agenda. All comments are to be directed to the Board and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. There is a time limit of three minutes per person. The Board of Trustees is prohibited by State law from acting or discussing items not included on the printed agenda. Public comments on specific agenda items will be deferred until consideration of the item on the agenda.

3. Consent Calendar:

- a. Meeting minutes for the Board of Trustees Regular meeting on September 13, 2023, were emailed to the Board of Trustees on Wednesday, November 8, 2023, for their review.
Discussion:
Motion to accept the September 13, 2023, Special Meeting minutes as presented:
Second:
All In Favor:

4. General Manager Reports:

- a. September and October 2023 Financial Overview: Flagstar Bank Accounts, San Bernardino County Funds/SAP Reports 3 and 4, and Treasure’s Deposit.
- b. Cemetery Staff and Operations Review

5. Action and Information Items:

a. Unfinished Business:

- 1. None

b. New Business:

- 1. None

6. Items for Future Agenda:

- a. Rules and Regulations Review
- b. Fee Schedule Policy Review
- c. Policy Review

7. Cemetery Board and Employee(s) Reports/Comments (Limit comments to items not appearing on this agenda)

Chair Franey:
Vice Chair Gordon:
Trustee Vasquez:
Trustee Keaton:

8. Announcements:

- a. None

9. Adjournment:

- a. Motion to Adjourn: Time: _____
 - 1. Second:
 - 2. All In Favor:
- b. The next meeting of the Board of Trustees will take place on December 20, 2023 in the Community Room of the Cemetery at 1:00 PM.

IMPORTANT NOTICES

Declaration of Posting: I, Emily Barry Helm, Interim General Manager of the Barstow Cemetery District, do hereby declare that a copy of the foregoing agenda posted on the cemetery website: mountainviewmemorial.specialdistrict.org and on the District’s Office located outside of the building at 37067 Irwin Rd, Barstow CA 92311 for public review.