

Board of Trustees  
Mark Franey  
Tanya Gordon  
Mark Vasquez  
Paul Loveless  
Victor Keaton

**Barstow Cemetery District**  
**Mtn. View Memorial Park**  
37067 Irwin Rd.  
P.O. Box 1033 Barstow, CA 92312  
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(760) 256-2797

OPEN TO THE PUBLIC

**MINUTES**  
**BOARD OF TRUSTEES**  
**Special Meeting**  
Thursday, July 20, 2023, 9:00 a.m.

**PARTICIPATION IS INVITED:** THE PUBLIC IS INVITED TO ADDRESS THE BOARD OF TRUSTEES ON ALL ITEMS ON THE AGENDA. Anyone interested in commenting on an Agenda item during any Board meeting must submit a "Speaker Card", which is available from the Board Secretary. The "PUBLIC COMMENT" section below is the appropriate time for the public to address the Board.

**INVOCATION:** General Manager Melinda Johnson gave the invocation.

**CALL TO ORDER:** Chair Mark Franey called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE:** Chair Mark Franey led the Pledge of Allegiance.

**ROLL CALL:** Given and a quorum was established with the following present: Chair Mark Franey, Vice Chair Tanya Gordon, Trustee Mark Vasquez, Trustee Paul Loveless and Trustee Vic Keaton.

**PRESENTATIONS:** None.

**PUBLIC HEARINGS:** None.

**PUBLIC COMMENTS:** This is the time and place for the public to address the Cemetery District on matters within its jurisdiction that are not currently on the Agenda. State law prohibits the Board of Trustees from addressing any issue not previously included on the Agenda. The Cemetery District may receive comment and set the matter for a subsequent meeting. Speakers are asked to **limit their comments to three minutes; yielding time to another speaker is never allowed.**

None.

**STAFF REPORTS:**

General Manager Johnson

- Noted that the part-time Groundskeeper had more working restrictions.
- Stated she told Workers Comp that the District could not accommodate the Groundskeeper's restrictions.

**REVIEW AND APPROVAL OF AGENDA:** This is the time for members of the Board of Trustees to call for rearranging the order of the agenda; adding items to or removing items from the agenda; or removing items from the Consent Calendar for discussion and/or separate action.

**Motion:** Trustee Keaton      2<sup>nd</sup>: Trustee Vasquez      Vote: Unanimous

**CONSENT CALENDAR ITEM:** None.

**BUSINESS / ACTION ITEMS / UPDATES:**

**1. Approval of a Professionally Installed Temporary Watering System on the Space of Jordan Lane**

**Recommended Action:** Approval of a professionally installed temporary watering system on the space of Jordan Lane.

**Motion:** Vice Chair Gordon    2<sup>nd</sup>: Chair Franey      Vote: Unanimous  
To table item.

Direction was provided to the General Manager to work with the family of Jordan Lane on alternatives for care (watering) of the tree on the space of Jordan Lane and to bring the matter back to the Board of Trustees if necessary.

**DEFERRED ITEMS:** (Items previously tabled or pulled from the Consent Calendar will be considered by the Board of Directors at this time.)

None.

**BOARD OF TRUSTEES REPORTS:** (Requests for future Board Items / Comments / Suggestions / Requests)

Chair Franey

- None.

Vice Chair Gordon

- None.

Trustee Vasquez

- None.

Trustee Loveless

- None.

Trustee Keaton

- None.

**CLOSED SESSION:** (Employee Evaluation/Discipline/Dismissal/Real Property Negotiations/Conference with Legal Counsel/ Etc./ per Gov. Code 54954.5)

**2. Public Employee Performance Evaluation  
Pursuant to Government Code Section 54957  
Title: General Manager**

**3. Public Employee Discipline/Dismissal/Release**

**Pursuant to Government Code Section 54957**

**4. Public Employment  
Government Code Section 54957  
Title: Consultant**

The Board adjourned to Closed Session at 9:37 a.m.

The meeting reconvened at 11:47 a.m.

**Report of Closed Session:**

Chair Franey reported that the Board of Trustees met in Closed Session to consider three items (Public Employee Performance Evaluation, Public Employee Discipline/Dismissal/Release and Public Employment). There was no reportable action at this time.

**ADJOURNMENT:** (11:49 a.m.)

**Motion:** Vice Chair Gordon 2<sup>nd</sup>: Trustee Loveless Vote: Unanimous  
To adjourn the Special Meeting to July 24, 2023, at 10:00 a.m.

*Approved:*

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*Chairman of the Board Mark Franey*

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*Vice Chair Tanya Gordon*